



Inspire

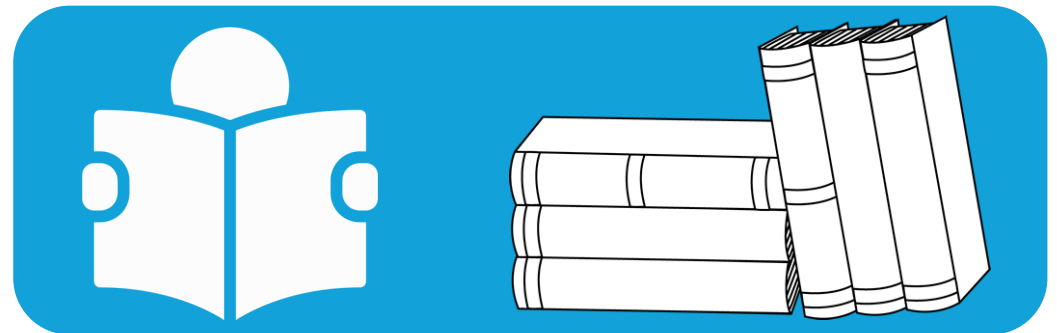
Culture | Learning | Libraries



Community Partnership Library Volunteer

Your start date will be ASAP
and you shall be needed
Wednesday's and Friday
afternoons

Edgewood's community library is run on a day-to-day basis by volunteers with support from a local library manager. They are looking for an enthusiastic, friendly and welcoming volunteer to join the CPL teams and help make a difference in their local community.



Who?

The Volunteer opportunity takes place at Edgewood Library, Edgewood Primary School, Christchurch Road, Hucknall, NG15 6HX. The best interests to have to enjoy this role would be to like doing community work, have an interest in arts and culture, be able to help out generally around the library and that you can work well with children.

Job Role
Information.

As a CPL Volunteer every day is different, your key tasks will include: Meeting and greeting library customers, Helping customers find resources they require, Using our computer system to check out and return books, Contacting-Ask-Inspire with customer enquires, re-shelving books and keeping the library safe and tidy, Assisting with library events, Helping create library displays and opening and closing the library. You may also help customers log on to computers and handle small amounts of money for customers printing documents. You may be a key holder for the building and help create volunteer rotas.

Good to
know

All volunteers will be given training, go through an induction process, and will have to do a DBS safeguarding check. Your travel expenses shall be covered, you must be 16 or over, online training packages will be included and you will have a manager to support you.